





Remarks:

*** & **:** During evening and night shifts and holydays, all patient accounting procedures are carried out in the admission and medical document unit. Under these conditions, the admission and medical document expert will contact the financial personnel for information regarding the previous payments by the patient and total costs with permission of the supervisor in order to determine the remaining costs. Usually, patients who are discharged by the physicians during evening and night shifts will stay in the hospital until the next morning unless the discharge is carried out against medical advice.

******* If the patient is being discharged in the morning shift of a holiday and is not capable of paying the treatment costs, the patient's insurance status is determined in a phone call to the financial or welfare units and welfare services are used if necessary. Unless in cases with significantly high cost of treatment, in which case the discharge procedure will be carried out in the next workday according to patient's family's request.